

**ACTIONS AND POLICIES
STATUS REPORT
OPEN ITEMS**

**AS OF MARCH 10, 2022
REGULAR VILLAGE COUNCIL MEETING**

**ISLAMORADA, VILLAGE OF ISLANDS
ACTIONS AND POLICIES**

STATUS REPORT FOR FEBRUARY 17, 2022 REGULAR VILLAGE COUNCIL MEETING

No.	Council Requested Item	Council Meeting Date	Responsible Department	Action Steps/Status	Date Closed
17-12	Amend regulations for fencing requirements for outdoor sales areas	12/07/17	Planning	<ul style="list-style-type: none"> • On 12/07/17, Council gave direction to amend the Code to allow non-opaque fencing for outdoor sales areas. • Staff to prepare amendment for LPA consideration by 12/09/19. • Initial discussion regarding amendments held at the 12/09/19 LPA meeting. To be further addressed at a future LPA meeting. • Further discussion held by LPA on 1/13/20; item will be brought forward for further discussion at a future LPA meeting. • Planning Director will request Council direction to remove this item from the Action Report because the current regulations seem to be working and there was no consensus on the item at LPA or with Village Council. 	
18-01	Create Dock Inventory	3/15/18	Planning	<ul style="list-style-type: none"> • On 3/15/18, Council gave direction to Village Attorney to research and create a Village-wide (voluntary) dock inventory to have documentation “on file” regarding existing docks. The information could be utilized to assist in the permitting process for dock replacements following storm events in the future. • Item re-assigned to Planning on 2/04/20. • Planning began creating inventory July 2020. 	
19-06	Right-turn-only barrier at Old Hwy access to US 1 at MM 86.8	04/25/19	Public Works	<ul style="list-style-type: none"> • To address traffic safety, Council gave direction to replace temporary barrier (traffic cones) and create a permanent (raised curb) right-turn-only barrier at the access point from the Old Highway to US 1 at the location across from the Administrative Center and Public Safety Headquarters. Staff to make proposal to FDOT for review, input and approval. • To speed the installation, Public Works Director began coordinating with FDOT to include the barrier in the pedestrian bridge project currently scheduled to begin Spring 2020. As a separate project, design and engineering would be a longer process. • With the cancellation of the pedestrian bridge project, the Public Works Director will request Council direction for direction regarding the options 	

				to move forward with the right-turn-only barrier.	
19-07	Plantings/shade trees for Lower Matecumbe US 1 ROW	04/25/19	Public Works	<ul style="list-style-type: none"> • In response to public comment by Lower Matecumbe Key resident, Council gave direction to install plantings/shade trees along the US 1 right-of-way on Lower Matecumbe Key utilizing funds from the Landscape Mitigation Fund. Topic to be discussed by the Landscape Advisory Committee at a meeting in June 2019. Due to long agenda, there was not time to address this topic; to be addressed at a future meeting. • As of July 8, 2019, FDOT is proposing a landscape project in response to requests by the Lower Matecumbe Key Homeowners Association. Public Works Director is awaiting additional details for the “push button” project. • Pending road elevation project scheduled to begin in 2022, FDOT will not be completing new landscaping projects on Lower Matecumbe. 	
19-09	Parking meters/paid parking system at the Fills parking areas and Anne’s Beach	08/08/19	Village Manager Public Works Finance	<ul style="list-style-type: none"> • Council directed the installation of parking meters/paid parking system at the Fills parking areas (as part of lease from FDOT and master planning) and at the Anne’s Beach parking lots. • Discussion regarding proposed phone app scheduled for 9/19/19 RVCM. • Presentation and discussion regarding Passport Parking App on 9/19/19 led to Council direction to move forward with the app and discuss policy decisions at a future meeting. • Discussion regarding parking fees and policies held on 10/10/19; will move forward with Passport Parking App and seek final Council direction when FDOT land lease nears approval. • FDOT land lease (5-year lease with two 5-year extensions) approved by the Village Council on 6/18/2020. Moving forward with conceptual plan (including parking plan) for Council review on 7/30/20. • “Master Wish List” of projects for Fills Master Plan approved by the Village Council on 7/30/20 includes paved parking areas at which paid parking may be implemented. Master Plan document must be created by an engineer and approved by the FDOT prior to moving forward with any elements of the plan. • RFP 21-01 seeking proposals to create a Master Plan for the Fills was issued 1/06/21; submittal deadline 2/11/21. Moving forward with the creation of a master plan was approved by Council on 2/04/21. • Selection of CPH, Inc., to create Master Plan was approved by the Village 	

				<p>Council on 3/18/21. A pay-for-parking cell phone application can be implemented after a cable barrier system and delineated parking areas on the Fills are constructed. The Master Plan is needed to seek approval from FDOT and FDEP for these management features.</p> <ul style="list-style-type: none"> • The Village Attorney’s Office is preparing the agreement with CPH for provision of services, which is needed before services may commence. • Kick-off meeting with CPH held on 8/20/2021. CPH to begin stakeholder interviews for input on Master Plan. • CPH presentation of proposed concepts for Fills Master Plan was set to occur at 2/17/2022 Council meeting. • <i>At the 2/17/2022 Council meeting, discussion of plans for The Fills occurred. There was not a presentation from CPH. Council approved a motion for guard rails, landscaping and limited parking with meters and directed staff to research possible development of the horse shoe boat ramp.</i> 	
21-01	Stormwater Management Plan	1/14/21	Public Works	<ul style="list-style-type: none"> • Council gave direction that an update to the Village’s 2000 Village-wide Stormwater Management Plan be completed. A bid process to select an engineer for the updated Management Plan will commence after a new Village Manager starts working for the Village. • A draft bid document has been prepared and is currently being reviewed by staff for issuance. • Stormwater Management Plan funding to be included in grant application to the Resilient Florida Grant Program. 	
21-06	Referendum to increase Council term limits and provide for staggered terms	4/29/21	Village Attorney	<ul style="list-style-type: none"> • Council direction for the Village Attorney to provide a memo outlining options for charter amendment and subsequent referendum to increase the length of Council terms and provide for staggered terms. 	
21-07	Refinance SRF and other loans	6/09/21	Finance Director	<ul style="list-style-type: none"> • Finance Director requested Council authorization for staff to work with RBC Capital Markets (“RBC”) as financial advisor and with Bryan Miller Olive (“BMO”) as bond counsel to evaluate options to refinance wastewater-related and other loans that may result in over \$6M in long-term interest savings. Council approved first step of releasing a bid for bank loan proposals and a bid for an underwriter that would be necessary to determine whether to move forward with a public offering on the larger 	

				<p>portion of wastewater-related debt. Resolutions to approve engagements of RBC and BMO will be presented at the 7/1/21 RVCM.</p> <ul style="list-style-type: none"> • On 7/01/2021, Resolution approving Agreement with RBC to provide municipal financial advisor services was adopted by the Village Council. • As of 8/11/2021, refinancing options are still being evaluated and may be dependent upon conduct and completion of a wastewater rate study. Any further actions of Council, including presentation of a Resolution to engage BMO as bond counsel, are pending continued evaluation. • At the 9/30/2021 Regular Village Council meeting, Council approved engagement of Raftelis to perform wastewater rate study. • As of 2/10/2022, wastewater rate study is ongoing. Target date for presentation to Council is 3/31/2022 RVCM. RBC is utilizing rate study data to evaluate wastewater revenue to support refinancing. 	
21-09	Deckard/Rentalscape Agreement	9/30/21	Village Manager / Planning Director	<ul style="list-style-type: none"> • Council directed the Village Manager to move forward with an agreement with Deckard for its Rentalscape platform that identifies illegal vacation rentals. • On 11/18/21, Council approved an Agreement with Deckard/Rentalscape. • As of 2/10/2022, Village staff is working with Deckard/Rentalscape staff to set up application. The next step will be staff training. 	
21-11	Rules of Civility	12/02/21	Village Attorney/ Planning Director	<ul style="list-style-type: none"> • Council directed staff to create public comment guidelines to deter inappropriate comments and personal attacks. 	
21-12	Nonresidential floor area and residential dwelling units, quarterly allocations, and the distribution of allocations between categories of the building permit allocation system for 2022.	12/16/21	Village Attorney/ Planning Director	<ul style="list-style-type: none"> • Council directed staff to draft ideas on extending/slowing down allocations plus provide an outstanding Transient Development Rights list. 	

21-13	Amending Article IV "Noise" of Chapter 18 "Nuisances" of the Village Code	12/16/21	Planning Director	<ul style="list-style-type: none"> • Councilman David Webb made a motion to table the issue and send it back to staff to include other noise issues and present it to the Local Planning Agency for recommendations. 	
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